

HCYC Core Team Meeting
 HCAP Board Room
 Friday, 2 October 2009

Attending:

| | |
|------------------------------------|-------------------|
| CBC | |
| Chaminade | Elizabeth Park |
| Community Colleges | |
| DHS | |
| DOE | |
| DOH-ECCS | Keiko Nitta |
| ELC | Kaina Bonacorsi |
| Eleu | |
| GBA | Liz Chun |
| HAEYC | |
| HAIS | |
| Hawai'i County | Angela Thomas |
| Head Start Association | Shelly Weatherwax |
| Head Start Collaboration Office | |
| Kamehameha Schools | Terry Lock |
| Kaua'i County | Anna Peters |
| Kia'i ka 'Ike | Dale Faulkner |
| Maui County | Elaine Yamashita |
| PATCH | Katy Chen |
| Punana Leo | Noelani Iokepa |
| Registry | Brenda Watanabe |
| UH College of Education | |
| UH System P-3 | Joanne Taira |
| UH West O'ahu | |
| Community | Mike Fahey, |
| Facilitator/Project Manager | Melodie Vega |
| Coordinator | Kit Wynkoop |

Meeting called to order at 9:12am

1. Approval of Minutes

- With changes:
 - Page 3, #7, entity – change to: UHFAMR
 - Next HCYC mtg focus on Higher Education 10/30 (also on p.4)
 - Under roll call for registry – spelling change: El May Gombio
 - P/2 #5: NACCRRRA
 - Last page, #9 – spelling change: Illuminate
- Motion to approve by Liz Chun
- Agreed by nodding heads

2. Review neighbor island protocol
 - How HCYC team leaders can facilitate NI participation in the meetings
 - Look into Illuminate for video conferencing – education prices available: Melodie & Kit to research
 - Melodie will handle or assign technical assistance to keep tabs on any meeting electronic connection and any chat interactions
 - Airport parking is allowable travel cost
 - Melodie will collect feedback from team leaders and county reps on their needs
3. Group will consider drafting a hard copy evaluation for future HCYC events
4. HCYC org structure and contractors' roles will be reviewed in Core Group meetings in January and February
5. HCYC Website
 - Elaine motions to approve to move forward as presented
 - Approved by voices and nodding heads
 - Settings/programs
 - Content Manager
 - Katy Chen
 - Jobs/Roles
 - Content Manager
 - Melodie will bring up to Core Competencies work group
 - Career Dev
 - Content Manager
 - Elizabeth Park
 - Pro Dev
 - Content Manager
 - Melodie will bring up to Qual Improve work group
 - Kit to post website PPT on GBA and Windows Group Live site
6. KS Proposal 2010-2011 – Phase II (Implementation)
 - Website
 - Higher education entity
 - Trainer/training approval system
 - HCYC Advisory
 - HAEYC 2010 \$10,000
 - How does HCYC want that money used?
 - HCYC committee to discuss
 - HCYC Core group participate in the planning for HAEYC conf Leadership Summit?
 - Melodie will gather data from 2009 conference toward Core group deciding on participation in 2010 conference
7. Kit post 2nd quarter report to GBA site
8. Anne Mitchell visit to discuss design of quality impact study & keynote for HAEYC conf
 - 10/8 – Kit to confirm location
9. Announcements
 - HAEYC Leadership symposium

- Economic Luncheon and Symposium
 - Melodie will present on Friday and Saturday (Na Honua)
- Economic Luncheon and Symposium
 - Liz will cover airfare for one more from each island for 10/13
- HCYC Group Live
- ELC 10/20 1:30-4:30 Hanahauoli School
- Core Competencies 10/26 8:30-11:30
- Quality Improvement 10/26 11:45 – 1:45
- Steering 10/23 9-11
- Core 10/30 9-Noon
- 10/6 finance 9-11 INPEACE

Next Meeting: Oct. 30, 9:00-12:00 pm @ HCAP