



## HAWAII CHILDREN'S TRUST FUND AND MCDONALD'S

Present

Children and Youth Day 2009 at the Capitol - Sunday, October 4, 2009, 10:00am to 3:00pm

### Application for Participants/Exhibitors

We invite you to participate and share your message to children, youth and families at the 16<sup>th</sup> annual Children & Youth Day. This is a one-day free event of fun games, educational experiences, hands-on activities, demonstrations, crafts, entertainment and surprising adventures for Hawaii's children and youth and the young at heart - great fun and education for the whole family!

The fee to exhibit is \$65 and includes one table and two chairs in a tented area as well as electricity & water if needed, and advertisement of the event. The event is advertised extensively through radio, newspaper, and flyer distribution via McDonald's tray liners, nonprofit partners and DOE notices. This year, the registration fee is payable online using a credit/purchase card (see below). You may request a waiver of the registration fee by calling Sen. Chun Oakland (808-586-6130). Additional tables/chairs may come with an additional charge. If you will be selling food, please complete a [Food Booth Application](#) in lieu of this one.

#### Application Instructions:

1. Review and complete both pages of the application form. Page 2 must be signed and dated.
2. Send both pages of the application with your payment (\$65) no later than August 7, 2009:  
Children and Youth Month  
c/o Good Beginnings Alliance  
33 South King St. Suite# 200  
Honolulu, Hawaii 96813  
Phone: 808-531-5502 Fax: 808-531-5702
3. Please make checks payable to: Good Beginnings Alliance. You may now use Credit/Purchase cards online to pay for the registration fee - contact Good Beginnings Alliance for instructions on how to pay online or if you require an invoice (kwynkoop@goodbeginnings.org or 808-531-5502).

A confirmation notice and other useful information will be emailed once your payment is received.

Here are two important meetings you are highly encouraged to attend or send a representative to:

**Important meeting #1:** There will be a Children and Youth Participants/exhibitors meeting on Thursday, September 3, 2009, from 11:30 - 1:30 p.m. in Conference Room 329. This meeting will answer all your questions.

**Important meeting #2:** An event walk-through is scheduled for Monday, September 28, 2009, at 4:30 p.m. We will meet at the State Capitol Rotunda.

Please request and use the [Volunteer Application](#) if you or your group wish to help with general event set-up or preparation. If you have any questions regarding volunteering, please contact Senator Chun Oakland's Office at 808-586-6130.

Last year, we estimated 37,000 children, youth and family members attended Children & Youth Day. We expect even more this year.

Thank you for your participation!



## Children and Youth Day 2009

### Participant/Exhibitor Application Form Please Complete All Information on Both Pages

Contact Name: \_\_\_\_\_

Organization: \_\_\_\_\_

Cell: \_\_\_\_\_ Work: \_\_\_\_\_

Home: \_\_\_\_\_ Fax: \_\_\_\_\_

Email: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

\_\_\_\_\_

Area You Wish To Be Located In (one per application):

Early Learning (0-5 year-olds)

Children Zone (6-13 year-olds)

Teen Zone (14-18 year-olds)

Green Zone

Financial Zone

Iolani Palace (Hawaiian culture only)

Type of Activity You Will Offer: \_\_\_\_\_

Tell us what kids will be learning and how: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Number of People Staffing Your Booth (so we can estimate number of lunches to make): \_\_\_\_\_

Number of Parking Passes Required: \_\_\_\_\_

Special Requirements/Comments (i.e., electricity, additional chairs/tables, additional booth space, water source, etc.):

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Fax or mail completed application by August 7, 2009 to: Good Beginnings Alliance (Fax: 808-531-5702)



## Children & Youth Day 2009 Participant/Exhibitor Rules & Regulations

Participants/exhibitors shall comply with these and other rules and regulations of the State of Hawaii, grounds of the State Capitol, the City and County of Honolulu, McDonald's, and the Hawaii Children's Trust Fund. Fair sponsors reserve the right to make reasonable changes. Participants/exhibitors will have prior notice when possible.

- Display items may not protrude from booth area without prior permission
- Participants/exhibitors may not freely help themselves to other exhibitor booths set up including tables, chairs, space, etc.
- Upon completion of the event, all tables and chairs must be returned or you will be charged for the cost of the missing equipment, price will be determined by retail cost
- Flammables are not allowed under any circumstances
- Organizations wishing to share exhibit space may do so however prior permission must be obtained
- Participants/exhibitors may not sell food, beverage or other items at their booth
- Participants/exhibitors may not create their booth to be retail driven. (No retail sales)
- Use of slides, video, and audio are allowed at or below "conversational" levels. Use of audio/visual or other devices maybe restricted if deemed inappropriate.
- McDonald's, Hawaii Children's Trust Fund, State of Hawaii, and the Children and Youth Day Committee reserve the right to refuse space at any time, to cancel and decline application/space already granted or to refuse your participation.
- Banners and signs are allowed off of your table fronting your space only. Banners other than the event banners will be refused in other locations.
- McDonald's, Hawaii Children's Trust Fund, State of Hawaii, the Good Beginnings Alliance, Children and Youth Day Committee, and its sponsors will not be held liable for damages, loss or theft of property of the exhibitor, their staff, employees, visitors or guests.
- You must secure all items at all times. Booth must be attended for the entire length of the event.
- Participants/exhibitors must carry appropriate liability insurance coverage and shall include McDonald's, Hawaii Children's Trust Fund, State of Hawaii, Good Beginnings Alliance, Planning Committee, and festival sponsors as additionally insured.
- Participants/exhibitors and their volunteers give full right and permission to McDonald's, Hawaii Children's Trust Fund, and Children and Youth Day to use their likeness, voice and/or name; photographed, taped, recorded or otherwise memorialized and release, acquit and forever discharge the above sited entities from any or all claims associated their likeness, voice and/or name; photographed, taped, recorded or otherwise memorialized.
- All exhibits must have hands-on, interactive activities or displays.

We have read and understand the information contained on this application sheet. We will comply with all requirements that pertain to our organization. We will not hold the State of Hawaii, McDonald's, Hawaii Children's Trust Fund, Children and Youth Day committee members, the Good Beginnings Alliance or event sponsors nor any of their employees, volunteers, or representatives responsible for any personal injury, property damages or loss incurred at this event.

Authorized Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Name (Please Print): \_\_\_\_\_

Fax or mail completed application by August 7, 2009 to: Good Beginnings Alliance (Fax: 808-531-5702)